



**Attendees:**

Area	Name	Attended/Absent	Area	Name	Attended/Absent
Advancement	Jamie Orsini	Absent	Provost Office Representatives	Patrick Boyle David Slavsky	Absent Absent
Enrollment Management & Student Success	Paul Roberts	Absent	HR	Winifred Williams Danielle Hanson	Attended Attended
Facilities	Kana Henning	Absent	ITS/Facilitator	Susan Malisch	Attended
Finance	Wayne Magdziarz Teresa Krafcsin	Absent Attended	ITS	Jim Sibenaller	Attended
President's Office	Tom Kelly	Attended	Student Development	Jane Neufeld	Attended
Provost	Margaret Callahan	Attended			

**Welcome, Meeting Purpose & Agenda**

The minutes from the May 1, 2018 meeting were approved as written. The agenda for June 20, 2018 includes Project Portfolio Prioritization and a discussion around the Disaster Recovery, Tier 1 systems.

**Project Portfolio Prioritization**

Jim Sibenaller reported the portfolio started with 175 projects, with 68 new requests and 59 completed projects since December 2017. The new FY19 portfolio will commence with 177 projects. The 59 completed projects include eight XL projects mainly comprised of the PeopleSoft (LOCUS) upgrade that concluded in March. Comparative data from Loyola to benchmark data from Gartner on the division across "Run", "Grow", "Transform" initiatives is tracking on the lower end at this time.

Susan recapped the priority list as recommended by the Project Review Board and gave an overview of the FY19 Q1-Q2 projects. The discussion included the following approved and projects that are not prioritized but carry on.

- The completion of the technical upgrade for LOCUS positions Loyola to roll out new features using the new Peoplesoft user interface called Fluid. Enrollment Management and Registration and Records will be the primary drivers of these projects. One of these new features will be adaptive design for mobile devices and operating systems.
- Business Intelligence continues to grow with work underway on the Net Tuition Revenue model, enrolled/unenrolled student data for Enrollment Management, continued work with Advancement on loading parent data from Slate, student profile data for Student Development.
- Evaluation of replacement of SmartCall for Advancement.
- iPlan major rewrite for the Bursar.
- LUC email for LUMCP physicians will be available by July 1, 2018.
- ABSN – minimal involvement, finalizing the interfaces with Orbis
- Financial Aid – finalizing the workflow between DocFinity and Secure File Transfer protecting the incoming sensitive data
- Examity – online proctoring solution piloted with ATC that integrates with Sakai.
- Campus Card – upgrade with support and mobile features.
- 25Live – future release is offered as a cloud-only version with an associated cost increase.
- Space and Asset Management system – RFP's collected and assessing requirements to determine which vendors will be invited to present.
- Social Work – rollout of Spanish Degree program and testing and evaluation begins on SONIA field placement software; SONIA may be a solution for SON and SOE as well.
- Quinlan CRM – Sales Force has been recommended as the solution for addressing the coordination issues for the HUB in Quinlan.
- Online Performance Management (2)/HR – On Hold – A more streamlined performance review will be researched before reactivating.
- ProLaw/Law School – On Hold – addressing overall design and potential GDPR issue.
- Campus Safety – Body cameras to be added for start of school.
- GDPR – ongoing work continues.

The POR had a few older projects and Susan asked for confirmation on their status.

- Request form for President Rooney's attendance at independent LUC community events – awaiting further direction from President's Office.
- Cloning BOT website for Council of Regents – Tom Kelly confirmed this project should be closed out.
- University Contract renewal notifications – Teresa will follow up, project will remain open for now.

The ITESC confirmed the recommended prioritization for the POR for FY19 Q1-Q2.



**Disaster Recovery Tier 1 – Jim Sibenaller**

Jim advised the goal today is to revisit the Tier 1 critical systems list from 2013 to determine if those systems should remain Tier 1 or if any should be moved to either Tier 2 or Tier 3. ITS has been actively keeping a majority of the plans up-to-date but there are some that are remain in need of a DR Plan. Jim recommended the Micros eCommerce system that controls Rambler Bucks be moved to Tier 2, the cost to recover it is extraordinary due to the high security environment. The ITESC agreed this system could be moved to Tier 2. The CBORD environment which controls the entrance to secure areas will remain Tier 1 and the ITESC agreed to leverage Campus Safety manual efforts until that system is restored. There was discussion among the ITESC about the list and decided to move the LUREC and Cuneo phone systems to Tier 3. Jane requested Advocate as possible Tier 1. There was further discussion around Taskstream/Watermark (ePortfolio); the ITESC decided this topic should be discussed among a larger group of key stakeholders to determine the needs for LUC. The ITESC recommended to remove the ranking so as not to imply one system will be done before another.

**Next meeting – Tuesday, August 14, 2018 – 1:30-3:30 – GC West | LT 1704 | and via Zoom tele/video conference.**

Respectively submitted by;  
Sondra Heine